

## HOW TO ORDER AN AVM FOR A VA IRRRL OR DU REFI PLUS

## **ORDERING PROCESS:**

- 1. Visit the www.REMNWHOLESALE.com website and login to the "Broker Portal"
- 2. Click on Actions, Order an Appraisal
- 3. Click on the MMC, Inc. link (if you do not have an account, please create one. AVM's can ONLY be ordered through MMC)
- 4. Select "Client Login" (upper right hand corner)
- 5. Login
- 6. Select "New Order" (upper left hand corner)
- 7. Complete the order form (click AVM in the "Form/Type" drop-down)
- 8. Ensure that all required fields are completed prior to choosing "Next"
- 9. After choosing "Next" you will be required to pay an \$18 processing fee via credit card

## **HELPFUL TIPS:**

- 1. Always include the Borrowers name in the "Contact and Access Information" section
- 2. Always include your REMN WHOLESALE Account Executives name in the "Additional Comments or Instructions to Vendor" section
- 3. Always include the email address of the person(s) receiving the AVM in the "Additional Notification Recipients" section
- 4. Once AVM request is initiated, please ONLY communicate through <a href="mailto:avm@remn.com">avm@remn.com</a>