

HELOC Program (Program offered in partnership with TCF Bank)

1-2 Unit Primary Residence First Lien Purchase and Rate/term or Cash-out Refinance Transactions				
CLTV ³	Maximum Combined Loan Amount (First and HELOC)	Maximum HELOC Amount ¹	Credit Score	Current Prime Rate Plus Below Margin ²
80.01% - 89.99%	\$2,000,000	\$500,000	730	1.24
70.01% - 80%	\$2,000,000	\$500,000	730	.99%
70% and lower	\$2,000,000	\$500,000	730	.49%
80.01% - 89.99%	\$1,250,000	\$500,000	700	1.49%
70.01% - 80%	\$1,250,000	\$500,000	700	.99%
70% and lower	\$1,250,000	\$500,000	700	.49%
80.01% - 85%	\$1,250,000	\$500,000	680	1.74%
70.01% - 80%	\$1,250,000	\$500,000	680	1.24%
70% and lower	\$1,250,000	\$500,000	680	.74%

1-Unit Second Home First Lien Purchase and Rate/term or Cash-out Refinance Transactions

CLTV ³	Maximum Combined Loan Amount (First and HELOC)	Maximum HELOC Amount ¹	Credit Score	Current Prime Rate Plus Below Margin ²
80.01% - 85%	\$1,275,000	\$250,000	730	1.24%
70.01% - 80%	\$1,275,000	\$250,000	730	.99%
70% and lower	\$1,275,000	\$250,000	730	.49%

Footnotes:

- 1. Minimum HELOC amount is \$5,000
- 2. The applicable Fannie Mae/Freddie Mac CLTV limits apply when lower than detailed above (e.g. the maximum CLTV on Fannie Mae 1-unit owner-occupied cash-out transaction is 80%; the 80% CLTV limit applies)

HELOC Overview

- Exceed conforming and high balance loan limits using a combo loan instead of a Jumbo
- Available with Fannie Mae or Freddie Mac transactions
- The borrower can avoid mortgage insurance and mandatory impounds on the first when doing HELOC concurrently
- Draw period: Years 1-10; interest-only payment required during draw period
- Repayment period: Years 11-30; principal and interest payment amortized over remaining term
- No prepayment penalty







Topic	Guideline		
Required Documents	TCF Notice and Authorization Concerning Your Loan Application (TCF 765 RLU-WSL) Signed by all borrowers (all states)		
	TCF HELOC Qualifying Worksheet (TCF 1017 RLU-WSL). Required for all transactions (all states). Completed by REMN Underwriting		
	 TCF Pre-Application Disclosure and Fee Agreement (TCF Doc 1328 RLU/H) New York only signed by all borrowers 		
	TCF Anti-Coercion Insurance Notice (TCF 1376 RLU) Florida only signed by all borrowers		
	TCF Net Tangible Benefit Worksheet (TCF Doc 1545 RL) Maryland refinance transactions only signed by all borrowers		
	 Mortgage statements for any other financed properties owned by the borrower (if taxes/insurance not impounded documentation showing amount of taxes/insurance paid is required) 		
	DU/LP Findings for first mortgage		
	 A written VOE or year-end paystub if bonus/commission/OT income is used for qualifying (regardless of percentage received) NOTE: 		
	TCF issues the Command Credit HELOC Disclosure, the CFPB HELOC Booklet and the BSA Disclosure directly to the borrower (not required to be signed/returned)		
	A separate 1003/1008 is not required; the information from the first lien 1003/1008 is used		
	 An LE or CD is not issued on HELOCs; HELOCs are consumer loans and not subject to TRID. 		
4506-T	Not required		
Age of Documents	 Income documentation cannot be older than the applicable requirement for the first lien product 		
	• The credit report must be ≤ 90 days old at the time REMN submits the HELOC to TCF		
	 The appraisal cannot be > 120 days old at the time the desk review is ordered by TCF or > 150 days old at closing 		
Appraisals	A full appraisal on the first lien is required		
	A Desk Review is also required and is ordered by TCF		
Assets	Asset documentation not required		
AUS	 Not required for HELOC AUS Findings from first mortgage required 		
Available Markets	All 50 states with the exception of:		
	Alabama,		
	Alaska,		
	Hawaii,		
	• Louisiana,		
	Mississippi, Oklahoma		
	Oklahoma,Texas.		
	Texas,West Virginia		
	NOTE: Guam, Puerto Rico and the Virgin Islands are also ineligible		



Borrowers – Eligible	U.S citizens,
	Permanent resident aliens
	- An unexpired "Green Card" issued by the USCIS. A copy of the front and back required
	Non-permanent resident aliens.
	 The non-permanent resident alien must live and work in the U.S. and provide all of the following:
	 Copy of unexpired passport, and
	 An eligible unexpired visa (refer to REMN <u>Fannie Mae or Freddie Mac</u> guidelines, as applicable, for acceptable visa types), and
	I-94 Form (Arrival/Departure Record) or I-797A (Notice of Action)
Borrowers - Ineligible	Non-occupant co-borrowers
	 Borrowers with diplomatic immunity Foreign Nationals
	 Foreign Nationals Borrowers without a social security number
	Borrowers previously convicted of mortgage fraud
Conversion of Primary Residence	If the borrower is converting their current primary residence to an investment property the following is required to use proposed rental income for qualifying:
	 A copy of a 12-month lease agreement, and
	 Documentation the security deposit has been deposited into the borrower's account, and
	- 75% of the gross rent may be used to offset PITI
	NOTE: No prior landlord experience required and no equity requirement for the departing residence
Credit Report/Scores	Credit Score
	The primary borrower (the borrower with the highest income) must meet the minimum credit score requirement. There is no minimum credit score for the lower wage earner. The primary borrower (the borrower with the highest income) must meet the minimum credit score for the lower wage earner.
	The representative credit score is determined as follows: Columbia Columbia
	 If there are three (3) valid scores, the middle score is used. If two of the three scores are a duplicate, the duplicate score is used.
	 If there are two (2) valid scores, the lower of the two is used
	- If there is one (1) valid score, that score is used
	Tradelines
	 A total of 3 tradelines (between all borrowers) with one seasoned a minimum of 3 years required
	NOTE: An installment tradeline is not required
	Accounts may be opened or closed
	NOTE: Authorized user accounts do not qualify as a tradeline



Current/Departing Residence Pending Sale	If the borrower's departing residence transaction will not close either prior to or concurrently with the new loan the PITIA must be included in the qualifying ratios
Derogatory Credit	Bankruptcy No BK filing in previous 7 years (measured from filing date)
	Foreclosure/Short Sale/Deed-in-Lieu
	5 year seasoning including any real estate transaction settled for less than owed (including loan modification with principal reduction/forgiveness)
DTI	Maximum 45% DTI; back end only; no front end limit
	 The borrower is qualified using the applicable qualifying HELOC start rate amortized over a 30 year term plus a payment shock factor of .0018 (payment shock factor is the HELOC loan amount multiplied by .0018)
	Example:
	HELOC amount of \$93,342.50.
	The 30 year P&I payment with a 5.99% start rate = \$556.26
	 Payment shock calculation: \$93,342.50 multiplied by .0018 = \$168.02
	 \$556.26 (P&I payment) plus \$168.02 (payment shock) = \$724.28 used for qualifying
	NOTE: 401(k) loans are not included in the DTI calculation. Account statement must be provided to document the account balance is greater than the amount of the loan secured by the account
Employment	W-2 Employees
	 A one year employment history is required; education may be combined with employment to satisfy the one year requirement
	 Gaps in employment are acceptable; any gaps greater than 30 days will require a signed and dated letter of explanation from the borrower
	Self-Employed
	2-year employment history required
Fees	\$295 origination fee (deducted from HELOC at closing)
	\$75 annual maintenance fee (charged on first statement)
	 A separate title fee applies when the HELOC is > \$250,000. A Jr. Lien or Flag policy is required. Title insurance is also required when there is a third lien to ensure the HELOC is in second lien position
Financed Properties	Copies of the mortgage statement for any additional properties owned/financed by the borrower including any properties owned through an LLC in their ownership is ≥ 25% are required.
	NOTE: Documentation of taxes and insurance required if not impounded with the loan.
Flood Insurance	Flood insurance premiums must be paid in full prior to loan documents
Gift Funds	Gift funds are allowed; no minimum borrower contribution required
Gift of Equity	Allowed
HELOC Amount	Minimum HELOC Amount – Owner Occupied and Second Home
	Minimum HELOC amount: \$25,000
	Maximum HELOC Amount
	Owner-Occupied Primary Residence
	- 85.01% - 89.99% CLTV: \$350,000
	- ≤ 85% CLTV: \$500,000
	Second Home A 250' OLT 1
	- ≤ 85% CLTV: \$250,000



Income

2106 Expenses

2106 expenses are not deducted from income

Alimony/Child Support

Eligible subject to:

- · A copy of the filed Separation Agreement or Divorce Decreed required
- Three (3) months bank statements or cancelled checks to document receipt
- Documentation indicating a minimum of 3 years continuance must be provided

Asset Depletion

Eligible subject to:

- 70% of the borrowers account divided by 360
- Borrower must be eligible to withdraw funds without penalty

Bonus Income

Bonus income is generally averaged over 24 months. A written VOE **or** year-end paystub from prior year (**regardless of percentage of income**) is required

Commission/OT/Shift Differentials (Variable Income)

- Income is averaged using current YTD and previous year. A written VOE or year-end paystub from prior year (regardless of percentage of income) is required
- If income for current year indicates decline of 20% or more the previous 2 years income will be averaged

Borrower on Leave

- If the borrower **is** returning to work prior to the HELOC first payment due date (the 23rd of the month after the loan has funded) the borrower's last paystub prior to the leave will be used to calculate the full-time base income for qualifying
- If the borrower is not returning to work prior to the HELOC first payment due date the
 income received prior to the leave and any income received during the leave will be used for
 qualifying

NOTE: The borrower must provide written confirmation of their intent to return to work and documentation must be provided from the employer that states the borrower's return to work date.

Declining Income

If income is declining by more than 20% the lower income is used

IRA Depletion

- 70% of the value may be used to determine income stream
- 3-year continuance required.
- If the distribution is newly established or recently changed a letter from the financial institution required that states the amount of the distribution and the date of the first distribution

K-1 Income

If the borrower is > 25% owner of the business the taxable income can be used with depreciation added back.

Non-Taxable Income

- TCF will gross up the following forms of non-taxable income by 25%
 - Social Security Income**
 - Child Support
 - Foster Care
- 3-year continuance required.

Offer Letter/Employment Contract

Income is eligible if the start date is within 45 days of loan closing when the income and the employment is commensurate with the borrower's previous position

^{**}Only nontaxable portion of SSI can be grossed up.



Income (cont.)	Rental Income
income (cont.)	Rental income is subject to the following:
	 Positive cash flow can be used as income. Subtract rental property PITI/HOA from Net rental income (75% of 12-month lease or Schedule E with standard add-backs). Positive cash flow is added to Income.
	Negative cash flow is included with revolving and installment debt.
	Schedule E or 12-month lease required to document rental income
	Properties owned free and clear the rental income must be on Schedule E
	 Refer to the <u>Mortgage on Additional Properties</u> topic for requirements if there is an interest- only mortgage payment on an investment property. If a rental or second home has an I/O first mortgage, convert it to a PITI payment for.
	Restricted Stock Units
	 Requires 2 periods of receipt (i.e. if distributed quarterly would need documentation received in 2 consecutive quarters)
	Vesting schedule that indicates past and future vesting
	 A copy of a recent investment account statement showing the conversion of some portion of the restricted stock to cash
	Seasonal Workers and Wages from Tips
	Two (2) years tax returns required
	Self-Employed Borrower Paid Wages
	If the self-employed borrower pays themselves wages, the income is averaged over the prior year and the current year YTD income.
Income	Salaried Borrowers
Documentation	 Current paystubs for previous 30 days with YTD income (minimum 2 paystubs required) W-2 for previous year or year-end paystub NOTE: If bonus/OT/commission etc. income used to qualify (regardless of percentage)
	of income) a written VOE or year-end paystub required
	Self-Employed Borrowers
	Two (2) years signed tax returns (personal and business, as applicable) and all schedules required unless one (1) year if allowed by DU/LP



Liabilities	Installment Debt		
	May be excluded from DTI calculation when account has ≤ 6 payments remaining excluding lease payments; lease payments must be included in the DTI calculation regardless of the number of payments remaining		
	Student Loans		
	The payment on the credit report will be used if reported		
	 Payment not reported on credit report or payment is deferred 1% of the balance for each loan will be used 		
	Income based payments are acceptable		
	Co-Signed Mortgage Debt		
	Co-signed mortgage debt may be excluded from DTI when:		
	 Documentation is provided that another party has been making the mortgage payments for a minimum of 6 months, and 		
	The borrower executes a Quit Claim if on title to the property		
	NOTE: Co-signed debt may not be excluded if any late payment reported in the previous 24 months		
	Payoff of Debt for Qualifying		
	Payoff of debt with proceeds from the HELOC is eligible for qualifying. Revolving accounts paid off to qualify do not need to be closed		
	Court Ordered Assignment of Debt		
	A copy of the Divorce Decree or filed Separation Agreement must be provided to document debt that was assigned by the court to the spouse/ex-spouse and to exclude from the DTI calculation		
	Mortgage on Additional Properties		
	If the borrower owns additional property, second home or investment, and the mortgage payment(s) are interest-only the borrower will be qualified using the full PITI payment		
Mortgagee Clause	TCF National Bank		
	Mail Code PCC-2E-I Attn: Escrow Dept.		
	1405 Xenium Lane		
	Plymouth, MN 55441		
Mortgagee Clause -	TCF National Bank		
Flood Insurance	Mail Code PCC-2E-L Attn. Flood Clerk		
	1405 Xenium Lane		
	Plymouth, MN 55441		
Non-Arm's Length	Eligible subject to REMN Fannie Mae or Freddie Mac matrix requirements (as applicable)		
Occupancy	 1-2 unit owner-occupied primary residence 1-unit second home 		
Power of Attorney	Allowed on an exception basis for closing only; cannot be used for the execution of the initial application and disclosures.		
Prepayment Penalty	An early termination fee does not apply		



Product	30 year term
	HELOC rate is current prime rate plus margin. Refer to chart on page one.
	Draw Period: Years 1-10; interest-only payments required during draw period
	 Repayment Period: Years 11-30; principal and interest payments amortized over remaining
	term of the loan
	• Floor : The floor is the greater of 51 bps below the initial start rate or 4.99% unless the initial start rate is less than 4.99% then the floor rate is the initial start rate
	• Life Cap: 18%
Properties – Eligible	Single family residence
	PUDs (attached/detached)
	• Townhomes
	Condominium (attached/detached)
	2- unit owner-occupied
	Maximum 10 acres excluding Arizona; maximum 2 acres in Arizona
Properties – Ineligible	3-4 unit properties
	Investment property
	AZ properties with > 2 acres
	Manufactured home
	Mobile home
	Leaseholds
	Dome, earth berm , or log homes
	Properties zoned for agriculture use
	Vacant land
	Property with a condition rating of C-5
	Commercial property
	Condominiums < 450 square feet
	Cooperative projects
	Non-warrantable condominiums
	New or newly converted condominium projects in FL without a PERS approval
Property with an Unpermitted Addition	Allowed subject to applicable first lien guidelines and the desk review supports value



Reserves	Not required
Subordinate Financing – Refinance Transaction	Existing subordinate financing must be resubordinated to third lien position. Refer to the Title Insurance topic below for requirements
Title Insurance	 Title from the first is acceptable when HELOC amount is ≤ \$250,000 A Junior Lien or Flag policy will be required if the HELOC amount is > \$250,000 An additional full title policy for the HELOC amount will always be required if there is a third lien to ensure the HELOC remains in second lien position
Transactions – Ineligible	 Transactions involving investment property Transactions involving 3-4 units Transactions with a property that has a condition rating of C-5 Transactions where the borrower has another open HELOC with TCF; only one TCF HELOC is allowed